Materials Order Form

Shipping Information

Ship to: _____

_____

_____

_____

Contact information:

Phone _____

E-mail _____

Questions?
Call Client Support Services at
800.666.7270, option 5.

Payment Information

Bill to: (if different from shipping address)

_____

_____

_____

_____

☐ Enclosed check # _____
(payable to Center for the Collaborative Classroom)

☐ Enclosed Purchase Order # _____

☐ MasterCard ☐ Visa

_____

Expiration Date _____

Signature _____

Home Phone _____

Check or purchase order must be attached for processing. All prices, availability, and bindings are subject to change without notice.

Prices in effect through August 2017.

To order: Visit collaborativeclassroom.org * call toll-free 800.666.7270, option 5
fax 510.842.0348 * e-mail: clientsupport@collaborativeclassroom.org
or mail to: Center for the Collaborative Classroom, Client Support Services,
1001 Marina Village Parkway, Suite 110, Alameda, CA 94501-1042

ORDER #	TITLE	QTY	ITEM PRICE	Item Total

* Apply shipping and handling to materials cost:

- Orders under $30—add $5.00
- Orders from $30 to $100—add $7.00
- Orders over $100—add 8% of the materials subtotal
- Orders over $10,000 shipping to one location—add 4% of the materials subtotal
- Orders over $25,000 shipping to one location—free shipping
- Orders outside the U.S.—varies by location, minimum $10.00

SUBTOTAL	
CA residents add local sales tax	
Shipping, handling, & warehousing*	
GRAND TOTAL	

Customers are responsible for paying return shipping charges. International orders are not eligible for return.
For more information, visit **collaborativeclassroom.org/returns**.